

Job Description: Board Member



Title: Nescan Hub Board Member - Treasurer

Salary: Volunteer

Location: Aberdeen City/Aberdeenshire (hybrid working)

Hours: Approximately 6 hours per month, including attendance at Board meetings for two hours every quarter (online and in Aberdeen City)

Term of office: 3 years in the first instance

Reports to: Nescan Hub Board Chair

Closing date: N/A

About the Nescan Hub

The North East Scotland Climate Action Network (Nescan) Hub is a regional community climate action support hub, fully funded by the Scottish Government, covering Aberdeen City and Aberdeenshire. We are a Charitable Company Limited by Guarantee and regulated by OSCR and Companies House.

Our vision is to contribute to the creation of a flourishing, connected and sustainable North East Scotland through the provision of dedicated support, resources and training to enable community led climate action and communities being at the heart of a just transition.

Our aims:

- To support and develop community led climate action throughout Aberdeen City and Aberdeenshire.
- To be the voice of community climate action and link into policy and decision making at a regional and national level.

About the role

An exciting opportunity has arisen for a knowledgeable and dynamic individual to join the Nescan Hub Board as its Treasurer. All Board members contribute to the delivery of the Hub's vision and aims by providing leadership, direction and advice to the Nescan Hub Team. This volunteer role will provide the right candidate with the opportunity to be an integral part of our dedicated team and make a positive impact to the North East of Scotland, its communities and its environment. You will specifically support the System & Finance Manager and their team in all aspects of company accounting and finance.

We are looking for an individual with the range skills and knowledge relevant to this Treasurer Board role, including an accounting qualification or requisite experience, and importantly with the passion and commitment needed to invest time and energy into our organisation as an active Board member.



Job Description: Board Member



As Treasurer you will:

- Have an accounting qualification or requisite experience;
- Maintain regular contact with the NESCAN Hub System & Finance Manager;
- Advise the Board, as an active Member and Fund-raising & Finance Subgroup Member, on relevant aspects of business.

Board members will be expected to attend and actively participate in quarterly business meetings, provide advice and respond to queries from other Board members and NESCAN Hub Team members, share and disseminate relevant information, learning and good practice with the Board and Team, and contribute to decision-making and the achievement of the NESCAN Hub's vision and aims.

NESCAN Hub Board

The Board currently has 10 members and will consist of no more than 12 members. The Board will have a flexible approach to its membership dependent on the needs of the NESCAN Hub.

Meetings

The Board will meet for approximately two and a half hours every quarter either online or at the NESCAN Hub office based in the James Hutton Institute, Aberdeen during working hours (Monday to Friday, 09:00 – 17:00). Dates, times, and locations of meetings will be arranged by the Office Co-Ordinator with a minimum of 4 weeks' notice.

What we offer

These are volunteer roles but will give you the opportunity to make a positive difference to climate change, biodiversity and communities across Aberdeen City and Aberdeenshire and work with a passionate and friendly team.

How to apply

Please apply by sending a short biography and why you would like to join the NESCAN Board as our Treasurer (maximum one page) to Hub CEO Alison Stuart alison@nescan.org

Informal interviews will take place via Zoom or Teams on a date and time arranged between the candidate, NESCAN Hub CEO and current NESCAN Hub Board Members.

If you have any questions regarding this post, please contact NESCAN Hub CEO Alison Stuart alison@nescan.org or Board Chair Gillian Needham gillianxneedham@gmail.com

The NESCAN Hub promotes equality, diversity and inclusion in our workplace and



Job Description:

Board Member

welcome applications from all sections of society.



END

